

# Transfer Work Order

# TFG Transfer

55 Barton Hill Road  
East Hampton, CT 06424  
860-529-1877

Date: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Contact : \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Provide us with complete information on what you are sending in for transfer including any specific instructions, below.

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### NOTES:

**16mm Color Prints:** It is important to understand very few 16mm Ektachrome prints survive, after all these many years, with their full color saturation intact. Most have faded to the red with a minimum of the other chroma components preserved. We will do our best to bring out what we can but do not expect these prints to look as they did when first made.

**16mm Newsfilm:** For the most part 16mm color newfilm does retain its original color saturation since it was camera original and not print stock. These films transfer very well and if there is a magnetic sound track, it will be preserved in the conversion to digital.

**The Process:** Film is transferred at an uncompressed rate of 27MB/sec to a 10-bit YUV 4:2:2 D1 (720 x 486) digital file. Customer should supply a fully formatted (1TB or less) hard drive on to which we will save your material. Customers needing only DVD's from their films may opt to have us make them from the 10-bit master. After a period of 60 days, if there are no issues with the work, the master will be deleted.

### Waiver of Liability - Copying Clause

All contracts with TFG Transfer are accepted with the understanding that all film delivered to us is covered by the owner against damage or loss. TFG Transfer takes every reasonable precaution for the safe handling and storage of the film but assumes no responsibility for its damage or loss.

In cases where the films being presented to TFG Transfer are copyrighted prints, current US copyright law allows the film prints owner to make a single digital copy (digital migration) for his/her own personal use. Only a single copy may be made and the owner must retain possession of the film print forever.

Signature \_\_\_\_\_ PrintName: \_\_\_\_\_

# 16mm Sound | Optical or Magnetic Film-to-Video Transfer Rates

Up to 5 mins (spot reel)	\$55.00
Up to 15 minutes	\$85.00
Up to 30 minutes	\$125.00
Up to 45 minutes	\$175.00
Up to 60 minutes	\$225.00

Add \$50 per additional 1/4 hour
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TFG Transfer uses the **Marconi CCD Line Array** telecine to convert 16mm film to video. Incorporating gentle, continuous-motion film movement via a digital capstan servo transport, the Marconi B3410 features both positive/reversal and negative film handling capabilities. Our system is equipped with a Corporate Communications computerized scene-by-scene color corrector.

Film transfers are done as uncompressed 10-bit avi files using a BlackMagic capture card. Transcoding to mpeg2 for DVD is done from this master.

The uncompressed file can be provided to the client on their supplied hard drive or on a suitable flash drive for \$20 plus the cost of the media, if required.

Rates are per reel. Multiple reels of a single film are charged for the total time.

Film Length in feet	Running time in minutes	Reel size (diameter)
400'	11 minutes	7"
600'	17 minutes	9 1/4"
800'	22 minutes	10 1/2"
1200'	34 minutes	12 1/4"
1600'	44 minutes	13 3/4"
2000'	55 minutes	15"

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East Hampton, CT 06424

# Credit Card Authorization Form

Please complete this form and include it with your transfers.

<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> American Express
Account # _____		Exp. Date _____
CVV/CVC Code (3 or 4 digit code # on the back of your card) _____		
Authorized Signature _____		Must be same as name, below.
Name as it appears on card ( <i>Card Holder</i> ) _____		
Address to which bills are sent _____		
City _____	State _____	Zip _____
Home Phone # _____		

**Your credit card will not be charged until we have completed your order and are ready to ship.**

Our credit card acceptance policy:

Notice of a *charge back* to our account due to any of the following reasons: "declined charge", "unauthorized charge", "cancelled credit card" or "closed account" after shipment of your order, will be construed by TFG as a deliberate attempt on the part of the card holder to avoid payment for our services. Failure of the card holder to make full restitution within three business days of receiving a request for payment by TFG will be considered fraud.

We will make every effort to collect such payment through whatever legal means necessary. This includes a charge of 18% per annum, or the maximum interest rate allowed by law, as well as reasonable attorneys fees (of at least 20%) plus court costs on all uncollected balances.

I have read and understand the above policy.

Card holder must sign, here: \_\_\_\_\_ Date: \_\_\_\_\_

Please staple this page to the **Telecine Work Order** and enclose with the order.